

Secretariat Minutes

08/08/23

Leader's Prayer/Opening Prayer – 6:42pm

Meditation/Group Reunion Sharing - Jim Pompe

Members Present – Dcn. Ernie Gonzales, Carmela Gonzales, Terry McDonald, Sophie Bejarano, Veronica Lucas, Jim Pompe & Tisa Williams

Members Absent – Deborah Hernandez

Previous Meeting Minutes – Approved

New Business:

Lay Director Updates: Carmela Gonzales

- Flagstaff Cursillos went very well. It was wonderful to see so many people from different parts of the Az cities attending. There was unfortunately 5 people that had covid we were informed when we got home.
- I am looking for a place for the June/July 2024 Flagstaff Cursillo's. Can't use Our Lady of Guadalupe will be in use. Jackpot Ranch in Camp Verde, \$7500 for the weekend (Carmela visited it), Brophy has a place in Oak Creek Canyon & there is a place in Flagstaff called El Nathan Retreat Center.
- Vee asked if the Diocese sold Emanuel Pines in Prescott?
- Carmela asked if anyone knows of a place they could hold a Cursillo up north please let her know.

Report from Chairs/Committees:

Treasurer Report: Sophie Bejarano

- Balance in Cursillo account \$88,346.32

- Sophie had a long conversation with our card reader company Heartland Co. There are a couple of strange charges such as what is \$164 & a \$29.00 for since we haven't used the card reader lately. They told her that there is an automatic charge called "customer intelligence suite" that Sophie told them doesn't even pertain to us so they will be refunding us \$164.85 that will show later in the balance.
- She then was told that she will be given access to info central in the Heartland data base which is a 4 page statement for us. And our Rep Tyler will be calling to discuss contract negotiations. The \$25 charge will also be removed.
- The fee for the card reader is \$69 a month whether we use it or not.
- Vee asked how we ended up using Heartland Co. & Sophie said it is because we no longer had access to the "square" card reader.
- Sophie going to ask Sr. Lydia at OLG M about their reader from Chase they use at the church.
- Jim brought up if there is something we can be doing to give back to our communities/donors to say thank you because we have such a good balance in our account. Something to say thank you like an event, etc.
- Sophie said she needs to create a budget so she can see more clearly our deposits, expenses & future expenses.
- Vee mentioned that we should consider expenditure for a future database.
- Tisa mentioned that we should spend a little on "hard copy" newsletters/Cena raffles/upcoming events, etc. Maybe at least 2 or 3 times a year.
- Carmela said let's have Sophie do her budget so we can make decisions later. Everyone agreed.

School of Leaders Report: Jim Pompe

- Jim had to cancel SOL for August but has the next one for 09/16/23 and Terry McDonald will be guest speaker.
- Regarding his committee they have been very excited and more or less running the mtgs.

Pre-Cursillo Report: Terry McDonald

- Terry shared her finished Job Description for her Chair/Committee. It is lengthy but thinks it really captures what the duties are.
 - She will email out to parish reps and then work on the next parish rep workshop.
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3-Day Chair Report: Deborah Hernandez

- 7/22 Rectora Workshop
- 8/14 Separate Rector workshop for Men's Core Team
- 2024 May Men's Cursillo Rector John Hoburg
- 2024 November Women's Cursillo Rectora Evelyn Cota
- 2024 Men's November still calling to get commitments.
- Kitchen Manual updated & sent to core teams.
- Sharon Matson & Nina Hartnett are putting final touches on the kitchen schedule which is posted in the kitchen for team members.

Post-Cursillo Report: Veronica Lucas

- Vee asked Joe Fairlie if he would want to take over Post-Cursillo but he declined. She said she will still be looking for replacements.

- She asked Alex Gonzales to be Ultreya speaker in October.
- Still waiting to see if Bishop Dolan will be attending the Diocesan Ultreya in Oct.
- Dcn. Ernie shared that he is still waiting to hear from Bishop Nevares if Bishop Dolan will be coming. Dcn also shared that if Bishop Dolan does come, he needs to have access to the whole Ultreya/program for the day.
- Dcn. Ernie also mentioned that Sacred Heart in Prescott needs to have an Ultreya & Vee will contact Mike King.

Other Discussions:

- Dcn. Ernie & Carmela will be travelling to the Camino de Santiago on 8/23 so we will postpone our next months mtg to 9/19/23. We wish them both a blessed, safe & beautiful trip! Come back with wonderful stories!

Mtg Adjourned with prayer 7:49pm