

SECRETARIAT Minutes 3/14/23

Opening Prayer : Leader's Prayer 6:35pm

Members Present: Carmela Gonzales, Terry McDonald, Veronica Lucas, Deborah Hernandez, Jim Pompe & Tisa Williams

Absent: Sophie Bejarano

Previous Mtg Minutes: Feb. minutes Approved

NEW BUSINESS:

Lay Director Updates – Carmela Gonzales

- Received a call from Pablo from MileJesus Church that they are getting ready for Cursillo in the Ukraine. He asked if he could talk to the Cursillo community here about his experience & we all agreed that would be good & we should do everything to make this happen. Maybe 3/29 through Google Meets? Or 5/6 with a special Ultreya? We have to find out the time difference too.
- There are hours now at Mt. Claret for Security – Monday thru Friday after 10pm.
- We will be going to Flagstaff 3/18 2-5pm. Will be going over the handbooks & would like each committee to give a little blurb about each responsibilities. Concerned about Northern Az. Data Base & the gentleman that started it has it only for them. He wants Flagstaff to be separate from us.
- Regarding the Manuals – would like to get a group together to update the Kitchen Manual especially. Would like to see committee be past head cooks, co's, and very experienced kitchen teams. We need more training in this area of our Cursillo weekends. Deb suggested we have a "Kitchen Workshop". Also

include in the manual the kitchen team responsibilities: adoration, Sat. night dinner, pray over each rollista before rollo, stay in adoration during rollo, Palanca room, clean up throughout weekend & Sunday closing, etc. Most importantly; training regarding the Keys to the center.

- Carmela also brought up the critiques form for the team after each Cursillo weekend. Should we have a general google form – or create new one with maybe 1-10 questions?

Reports of Chairs/Committees

Treasurer: Sophie Bejarano

- Absent

School of Leaders: Jim Pompe

- See Attached
- Also Jim commented that we should hand out the dates for upcoming SOL dates at the end of each Cursillo weekend including at every follow up for those weekend Cursillo's.

Lay Director Update regarding: Priests, Dcn's & Sister's

- Dcn Ernie shared the problems they are seeing with scheduling clergy for the cursillo weekends. May men's weekend may be especially difficult because there is a mandatory Deacon's Congress on 5/5 & the 2 Sister's Meg & Lydia prefer not to work on the Men's weekends. Carmela will be calling Tom for other dates.

Lay Director Carmela suggested we continue this meeting to next Monday, 3/20/23 since it is late and we have more committee reports. All agreed. Mtg. adjourned 8:31pm

SECRETARIAT Minutes (continuation) 3/20/23

Members Present: Dcn Ernie Gonzales, Carmela Gonzales, Veronica Lucas, Deborah Hernandez, Jim Pompe, Terry McDonald & Tisa Williams.

Members Absent: Sophie Bejarano

Lay Director Updates: Carmela Gonzales

- Flagstaff Ultreya will be held on 4/22/23 starting with Mass 12pm at Our Lady of Guadalupe
- Dcn Ernie shared that he's been working on scheduling Priests for the Cursillo weekend's & he has several in mind that are very qualified to step in if needed; Fr. Naïve & Fr. Killian. And Fr. Kurt is still on the learning curve but hopeful. Jim suggested Fr. Don Kline & Dcn Ernie will look into it.

Pre- Cursillo Report: Terry McDonald

- Update on Casino night (Casino De Colores). She received the contract for the night- \$2000
 - Food maybe \$1000?
 - Registration 5-6pm
 - 6-9pm Gambling (roulette, blackjack & poker games) & selling raffle tickets for baskets
 - 9pm Raffles
 - Discussed where to set everything up – dining room for raffle baskets, patio for food & maybe grassy area for the games.
 - How much do we charge? Suggestions \$50 entrance fee includes 2 drink tickets (not sure amount of chips included?)
 - charge extra if wanting more chips to play & selling raffle tickets
 - Vee going to make a flyer

-Terry's husband Eddie volunteering to make food (mostly finger foods) hors devours and any other volunteers & donations

- Terry shared that she was not available because of working on March Cursillo team to work on setting up sponsor classes but will be working on that. Jim suggested that we work on getting a list of "super Rep's" to go to other parishes to share & teach/train & develop strong parish reps for the parish.
- Terry shared the problem is that the PR list is so old and out dated & most have no mobile phone number.
- Asked if Ceil could put all the candidates names on Google Drive.
- Deb asked why we have 2 sponsor talks? One at the orientation & another at the actual Thursday night weekend. Terry likes sharing the more the better so they know their responsibilities as sponsors but will lessen the Thursday opening but make sure they know about sign-up genius & adoration schedule.

Three Day Chair Report: Deborah Hernandez

- Asked Veronica & Jim how March Cursillo weekends went & large discussion happened about how more training needs to be done in several areas involving the weekend responsibilities.
- Examples came up regarding the keys for the Center, (need training for the kitchen team), the Palanca closet & each weekend teams to keep it clean just like the other centers responsibilities of cleanliness, & if there are left over palanca need to know who to give it to, etc. Vee mentioned that the palanca closet was a mess when she went in for the Women's March cursillo. She also asked we purchase more bins as the ones in the closet are old & need to be replaced.
- Deb mentioned that the May Cursillo teams moving along well

- Regarding the 3-Day Manual; Because we are limited on our manuals we are going to work on a system that you can check out the manual during the time that you are on your team formation (we have 20 in the office) and after your weekend you check them back in. And we also have the option of making copies for the team for the parts they needed.

Post-Cursillo Report: Veronica Lucas

- Lenten Retreat 3/25 @ Our Lady of Guadalupe Monastery 9am
- Bishop's Mtg at the Center afterwards
- Update on Revive – we can't have it in November but maybe in October, will be talking to Tom.
- The donation envelopes are down to 20 so will be ordering more, 1000 agreed upon.

General Comments from Dcn Ernie:

- Dcn Ron & Fr. Dan will be doing mass for April Ultreya
- Vee will be doing Lay Talk
- For the July weekend in Flagstaff clergy is all covered
- Has Dcn's covered for November cursillos maybe 6 but will need to wait for the summer to confirm for sure.

Regarding SOL, Vee suggested that we may need a zoom account in order to record the meeting. Zoom is \$149 a year. Jim proposes we do that & all agreed.

Meeting adjourned with close in prayer 8:40pm.

|