

Secretariat Meeting | MINUTES

Meeting date | time 11/13/2018 | 6:30pm | Meeting location Mt. Claret Retreat Center

Meeting called by	Ruben Trevizo, Lay Director	Attendees: Nancy Kijewski, Ruben Trevizo, Sharon Matson, Brenda Hope, Brenda Halpain
Type of meeting	General Business	
Note taker	Nancy Kijewski	
Leader's Group Reunion	6:30-7pm Leaders group reunion	

AGENDA TOPIC: APPROVAL OF OCTOBER MINUTES | PRESENTER NANCY KIJEWSKI

Nancy Kijewski moved that the October minutes be accepted. Seconded by Brenda Hope and unanimously agreed.

AGENDA TOPIC REPORTS OF THE COMMITTEES | PRESENTER CHAIRPERSON

Precursillo: Nancy Kijewski

Nancy will have dinner with the Diaz's to discuss the position of the Precursillo chairperson and to invite their leadership. James has served on the Precursillo committee for two years. Vince Johnson and the Robles have also been nominated for the position. Vince is ineligible since he will be serving on the Regional team. Wiskirchens have agreed to continue their service to the movement as applications leads. This position falls under the Precursillo committee.

Three Day Report: Sharon Matson

Dave Daniels reached out to Sharon; due to work schedule, he will need to withdraw as the April Rector. Brian White is praying about being the April Rector. She would like to meet with all the leaders before she leaves. Debbie Hernandez is the rectora for the women's Cursillo in May. Manny Yrique is the Fall Rector and Cynthia Robles is Fall rectora. Sharon is going through the handbook to be sure that everything is updated. She saw the notation about the passing on the portrait of Our Lady and will add that into the handbook as well.

To follow up on the past Cursillo: The women's weekend had 19 candidates. The message of the 4th day came out very clearly and there has been a good turnout for the Ultreya. There were some issues on the weekend, Friday morning the priest didn't show up due to an illness. Sr. Lydia was unsure of her rollos up to one week before the weekend.

A list in advance of the spiritual advisors would have allowed the 3 day chair a chance to reach out to the advisors to welcome them and to inquire as to their needs. They would have also been able to receive a Spiritual advisors manual so that they could have it available to prepare the rollos. There is a question as to whether they were all Cursillistas. The assigned spiritual advisor team would benefit from more than one week notice about their role in order to prepare meditations and rollos. Both the men and women seemed pleased with the deacons who were assigned to their weekend.

The sermon on the amount timing needs to be looked at as well. When the Bishop is at breakfast, the team often postpones the stipend talk. It needs to occur during breakfast in order to allow the candidates to get the checks. The next 3-day chairperson will be consulted for a solution.

Brenda Halpain then submitted a report of all the spiritual directors for the men's weekend who may be due a stipend. Brenda noted that there were numerous clergy who took part in the recent women's weekend; she tried to narrow the list down. In the past, Deacon Bob would submit a list of the names of the spiritual directors who should receive a check. The decision about who would be offered a stipend was Deacon Bobs and it should be noted that Deacon Bob never took one personally. Deacon Sione received stipend checks, for instance, but other deacons did not. Nancy Kijewski suggested that going forward she would like to see more structure as to deciding how stipends are be distributed. There is also a concern that with so many advisors it could become expensive. The list that Brenda has submitted (attached) is her compilation. We may want to consider reducing the number of confessors since there are fewer candidates. Nancy proposed bringing it to the Bishop for his advice.

It was decided that Sr. Lydia would receive a stipend since that is customary. The list will be presented to the Bishop for his guidance. We don't know if there was any expectation for stipends upon invitation to the weekend. The question will be how much per spiritual advisor and how many spiritual advisors should receive stipends.

Ruben asked for a list of the deacons who went to the SAW (Spiritual Advisors Workshop). He has not gotten the response yet. Deacon Gary Terrana suggested that the deacons who went through the SAW could give the rollos and that the priests could provide the sacraments. There is a plan for an upcoming SAW for the priests of our diocese. At this point this secretariat does not have a list of potential priests for that SAW.

Postcursillo: Brenda Hope

The diocesan Ultreya was successful; a small number showed up. The spiritual advisor did not show up but then a deacon was present and participated. The multiparish Ultreya was also held. The spiritual advisor was Deacon Marvin Hernandez. He gave a witness and spoke clearly about the need to follow the Charism of the movement. There was also a regional Ultreya following the regional encounter. Members of our Cursillo community joined them there. There is no Ultreya scheduled for November, with the holiday is creating scheduling difficulty. One is scheduled 12/29 at St. Paul's parish. Brenda is trying to get one scheduled at OLG monastery in December.

All of Brenda's committee members were nominated for the postcursillo position and all of them declined.

School of Leaders: Marty Sprinzl not present

Treasurer's report: Brenda Halpain

\$18,500 in the account currently. A fundraiser will be necessary in April. There are dates saved for a carnival in January which we will release for Tom McGuire to use for Mt. Claret at this time. December is a little bit heavier for the tax credit donations and should see more income.

AGENDA TOPIC:

Nominations for Secretariat

Three Day: Ed Fischer accepted, Brian White accepted, but is considering the other positions he was also nominated for (SOL and Postcursillo); no response from John Pecusa or Tom Gloria; Declined: Sharon Matson, Vince Johnson (current secretariat cannot rerun for position according to bylaws) Manny Yrique declined this position to run for School of Leaders Chairperson

Postcursillo: Mick Kapanicas accepted. Declined: Karen Zienta, Mark Hodge, Kathy Hodge, Jim Andrews, Cecilia Dusold, Brian White (considering)

Treasurer: Carla Keller accepted

Secretary: Mary Cano declined. Position is open. Debbie Shugart who was nominated had not met the requirements of SOL. Art Brouillard did not return the call.

Lay Director: Zelda Graham and Joe Fairlie accepted. Ed Fischer has decided to run for 3 day.

School of Leaders: Nominees: Joe Fairlie, Brian White, Joe Ortiz, Manny Yrique, Jim Andrews. Accepted: Manny Yrique. Declined: Jim Andrews, Joe Fairlie, Joe Ortiz

Precursillo: Nominees- James Diaz, Renee Robles, Vince Johnson Accepted: James Diaz. Still deciding- Renee Robles. Declined: Vince Johnson

Secretary position is open. We will continue to accept nominations.

Nancy will make up a ballot. No write ins will be accepted.

Regional Encounter: There were 20 people there. Only ones from Phoenix were Ruben and Joanne Treviso. Due to email problem, Spanish had not received timely invitations. Tucson and Casa Grande were represented as well.

Tripod, Love and friendship were the topics of the talks. The SAW hosted 13 deacons from Phoenix.

Farewell Potluck dinner at Sharon Matson's January 26th 4 – 4:30pm 9134 W Buckhorn Trail Peoria 85383 Jomax and Lake Pleasant Parkway

Closing prayer
