

Secretariat Meeting Minutes: April 8, 2025

Attendees: Veronica Lucas, Jim Pompe, Aurora Hicks, Ted Cruz, Sharon Matson.

Absent: Dcn. Ernie Gonzales, Sophie Bejarano, Bart Blaylock

7:07 PM Opening Prayer: "Come Holy Spirit" prayer and the "Leaders Prayer", led by Veronica Lucas.

Meditation: Presented by Jim Pompe.

Approval of the Minutes from February: Veronica moved to approve the Minutes from February; Aurora seconded the motion. Motion passed, Minutes approved.

Approval of the Minutes from March: Jim moved to approve the Minutes from March; Ted seconded the motion. Motion passed, Minutes approved.

Lay Director Report-Veronica Lucas:

- Veronica is asking all secretariat members to send date suggestions for 2028-2029 Cursillo weekends to Veronica. We need to check various diocesan calendars, holy days, holidays etc. for conflicts.
- Internet Update: There is not internet service in the new Cursillo Center. Veronica will ask Tom McGuire about this issue. Ted suggests we speak with Claudio who does the Zoom Meetings for School of Leaders.
- Mt. Claret is asking for Cursillo to sponsorship of \$5,000.00 for their "Evening Under The Stars" October event. In turn they will provide a sponsorship for the Cena at \$5,000.00.
- Veronica will create and set up Zoom account for future meetings. Cost for Zoom Meetings is \$150.00 per year. Veronica will create the Zoom Account.
- Veronica: Check with Tom about the internet connectivity issues at the center and explore options for router reset.
- Veronica to order 8 more 8-foot tables for the conference room and studio. Round tables are difficult to use for team meetings and Ultreysas.
- Veronica: asked for a reimbursement for her airfare to the Regional Conference of \$250.00. Sharon moved to reimburse Veronica the \$250.00 for the airfare. Aurora seconded the motion. Motion carried.
- Veronica: REPORT ON REGION 10 CONFERENCE.
**Veronica did not actually give a report on the conference. Will request the report about the conference to be presented at May meeting.*

Region 10 is requesting a Regional Encounter in October. Members of the Secretariat asked for additional details. Meanwhile, Veronica will check with Tom McGuire about availability at MT. Claret. Sharon mentioned that we were to have an Encounter Weekend here with the Phoenix Movement and asked if this were to replace that?

We were asked to pay REGIONAL DUES in addition to the National Dues we pay annually. When discussed and members asked what the DUES are for and what the REGIONAL TEAM provides to the individual Movements, Carmela and Veronica were not sure. Carmela (our REP) will reach out to Region 10 contacts to get more clarification about the benefits of paying the \$200 regional dues.

- Veronica will find topic and speaker for next Tuesday's CIA meeting at 7 PM. for April.

Treasurer's Report-Sophie Bejarano:

See Separate Report for details.

I'm going to look into Square and Intuit GoPayment (which we use at the Monastery). We used Square at my work Sunday for our golf tournament and it was as simple as adding an app on our phones and putting in the proper credentials to allow the "tap" purchases to go into our account. Simple. No card readers. I may switch to that after comparing their program. If anyone has experience with Square or any other "tap to pay" app, let me know so I can research. Easiest to have an app on the phone and several of you can take payments, including the new Applications Chair (still don't know who they are).

School of Leaders Report - Jim Pompe, Chairperson:

Jim will make an official announcement about his resignation. Freddie Sordia has agreed to be the next School Of Leaders Chairperson. There will need to be a formal nomination of Freddie once Jim resigns. This can be done through Flocknote.

Freddie suggested we incorporate some "Practical Topics" into School of Leaders. He also suggest using 30 second "Reels" on social media to grab the attention of our community and interest them in attending.

Pre-Cursillo Chairperson Report-Bart Blaylock: Bart was unable to attend. No report.

Three Day Chairperson Report-Aurora Hicks:

Rector/Rector Workshop:

Aurora reported from the Rector/Rectora Workshop that it was well attended and the meeting went very well. The men's team is currently meeting in the new Center and discussed how awkward using round tables for the meeting is. This is what prompted the request for Veronica to order 8 additional 8Ft rectangular table.

There was confusion reported at the Workshop over the fees listed on the Candidate and Team Member's Application. Because of this confusion, the Secretariat has decided that we need to Grandfather in whatever fee is listed on the Application.

Geri Desmond said since the Bishop was not able to find a priest for the Women's weekend, she did reach out to a friend of hers, Fr. Tom who has been active in Cursillo years ago and he agreed to say mass and hear confessions for the women's weekend. Aurora asked Geri to let Dcn. Ernie know.

Sharon suggests we post the Candidate Fee on the Website going forward. We would like Bart to update the Secretariat on the status of a new Application before we proceed.

Aurora was able to confirm with the participants that the Bishops says that the minimum number of participants on weekend is 10 candidates.

Aurora to follow up and obtain a current TAX LETTER for team's donations.

Veronica has put together a review committee for National's Rector/Rectora Handbook. Committee includes:

Aurora Hicks

Zelda Graham

Mick Kapanacus

Deborah Hernandez

Tom Gloria...and Veronica

The purpose of the committee is to review the Handbook for Rectors from National and clarify the differences between National's Rector Book and the Rector/Rectora Handbook we currently use.

Questions from Sharon for our May Meeting:

Has the committee met yet? When is the next meeting?)

The review needs to be presented to the Bishop by June 1, 2025. (Can we confirm a date?)

Aurora is still looking for a Rector for the Men's Northern AZ Weekend.

Ted he did not think there was an outline for the 4th Day Talk at the Clausura but asked Aurora to remind Rector/Rectora(s) that it should be a "Sending Forth" talk of encouragement and the presenter should share their own personal experience. It should be no longer than 5-10 minutes in length.

Jim asked if there was an outline for the Day of Recollection and Aurora said that there is an outline in the Rector/Rectora Manual, under the "Day Of Recollection" section.

Aurora will follow up with Deborah Hernandez about a pre-recorded Opening Night for Northern AZ to use. Bart to follow up with Terry McDonald for the Orientation Presentation.

Carmela will notify Sharon when the Northern AZ team is full so she can start the selection process for November.

Aurora will send out the Welcome Letters, Document Package and Potential Team Member Lists to the upcoming Rector and Rectoras.

Veronica will put together a Flocknote Announcement regarding the new Candidate and Team Fees in June, after the May Weekend. This will need to be coordinated with Bart-Pre-Cursillo, so that the application is updated as the announcement goes out.

Post-Cursillo Chairperson Report-Ted Cruz:

All Ultreyas are posted on the website for the remainder of the year.

- August 2, 2025
- November 1, 2025

Ted will miss the May meeting as he will be away – he begins the Camino de Santiago that day!

Secretary Report- Sharon Matson: Sharon expressed some concerns about Wifi connection in the new building for the upcoming Women's Weekend for purposes of updating info and creating the Weekend Roster. Hoping she can work from the Center (but will have a back-up plan – in case.)

8:30 PM Closing Prayer offered by Ted Cruz.

8:31 PM Meeting Adjourned.

Respectfully Submitted,

Sharon Matson, Secretary for the Secretariat of the English Cursillo Movement of Phoenix
