

## **Cursillo Secretariat Meeting Minutes – Meeting of 03/12/2024**

Attendees: Dcn Ernie Gonzales, Carmela Gonzalez, Jim Pompe, Bart Blaylock, Deborah Hernandez, Ted Cruz, Sophie Bejarano, Sharon Matson, Cecelia Dusold (Communications Chair)

Absent: Bishop Nevares, John Stalker (Flagstaff)

**Opening Prayer:** 6:30 pm

The Leaders Prayer, led by Carmela (pg 65 in Leader's Manual)

**Group Reunion/Meditation:** Lead by Bart Blaylock

**MINUTES:** Minutes from January Meeting reviewed. Motion to approve: Sophie Bejarano, 2<sup>nd</sup>-Bart Blaylock. Minutes approved.

Minutes from February Meeting reviewed. Motion to approve: Deborah Hernandez, 2<sup>nd</sup>-Sophie Bejarano. Minutes approved. \*Sharon will send copies to Cecelia to post on the Website.

### **NEW BUSINESS:**

- Cecelia Dusold presented detail about how the communication chair supports each chair committee. Each secretariat member will form a committee that can carry out the tasks that Cecelia has been doing for each committee until such time as filling the position of Communication Chair may be considered. *Please see Cecelia's outline attached for details.*
- Important Points From Ceil:
  1. Lay Director is to calendar ALL events and this should be done at least 2 years out. We should be working on 2027 this year. All events should be turned in to Tom or Shawnee at the front office as well as to the webmaster so our website can be updated.
  2. Parish Reps need to be updated on the Website.
  3. S.O.L/Rector(a) Workshops/Ultreyas/Cena Info needs to be updated on Website.
  4. Adoration Sign-Up Schedule Sign-Up Genius) should be set up right after Orientation Night (part of 3-Day Committee).
  5. We need a PALANCA CHAIR to collect General Palanca for our weekends and to send our General Palanca to other Cursillo weekends world-wide. (part of 3-Day Committee) The email where we request and receive General Palanca is: [PalancaDeColores@yahoo.com](mailto:PalancaDeColores@yahoo.com)
  6. Admins for our Facebook Page are: Cecelia Dusold, Jean Polando, Angie Fairlie. Should add our secretary, Sharon Matson.
  7. Jacque Elser has volunteered to be the Web Master to manage for our website. Cecelia will be training her.
  8. We need an ADMIN for our Google email accounts.
  9. We need a NEWSLETTER coordinator. Newsletter is prepared quarterly.
  10. New secretariat members, Bart, Ted and Sharon should write a short (500 words or less) intro for the newsletter to be sent to Cecelia not later than April 1, 2024.
  11. We need someone to monitor printer and supplies needed for printer and Cursillo Office.
  12. Cecelia to train Sharon Matson/secretary on data base prior to men's May weekend but Sharon to join Cecelia on Thursday (12pm-5pm) and Friday (9am-2pm) of the weekend for hands on training specific to weekend.

### **Lay Director Updates: Carmela Gonzales**

- Carmela brought up the idea of making a donation from the Cena proceeds to the Miles Jesus Center for the Laity. Discussion: it was brought up at the Cena meeting on 03/07/24 The Cursillo Movement might consider giving a donation to Miles Jesus at either a dollar amount or a

percentage of the proceeds from the Cena. Carmela said she would gather some info about how Miles Jesus has and continues to, support out Movement.

- Carmela completed the follow up tour with Jackpot Ranch to hold the Northern AZ Cursillo weekends. The dates reserved for the Northern AZ weekends remain as follows: Men's Weekend: Oct 10-13, 2024; Women's Weekend: Oct 17-20, 2024. The contract has been signed and once Carmela receives the contract, she will get Sophie a copy so Sophie can issue the down payment. The cost of each weekend at Jackpot Ranch will cost approximately \$5,700. After the collection of the team and candidate stipends, The Cursillo Movement will need to contribute approximately \$2,000. to cover remaining costs for Jackpot Ranch.
- Carmela the secretariat that Bruce and Debi Wiskirchen are ready to retire from their position as Application Chairs and have asked to be replaced. Applications are part of Pre-Cursillo Committee so Bart was asked to work on a replacement for them.
- Carmela sent an email to Shawnee to confirm all Cursillo calendared dates/events for 2024, 2025 and 2026. Once confirmed, Carmela will work on setting dates for the 2027 calendar.

### **Treasurer's Report: Sophie Bejarano**

Sophie reviewed the expenses and reported the following:

- January Balance: \$60,347.81
- Income: \$ 10,693.17
- Expenses: \$ 2,811.78
- Balance as of 3/12/24: \$68,229.20

1. Sophie continues to work on the liquor permit for the Cena with the City Of Phoenix. The permit date had to be amended to 05/11/2024 and Terry McDonald has contacted the Off-Duty Police line to fulfill the requirement of the permit process of obtaining an off-duty officer at the function.
2. Sophie discovered a deposit in the amount of \$1,650. for November that was not entered into the ledger. She has gone back and made the necessary corrections to bring the accounting current.
3. Sophie reminded the secretariat that in late 2022 or in early 2023, a cursillista entered her 5<sup>th</sup> Day and named The Cursillo Movement as one of her beneficiaries. The estate was going to take about a year to be settled, and Sophie wanted us to be aware that we have not yet received the gift.

### **School Of Leaders Report: Jim Pompe**

- Jim was impressed with what he heard from the Spanish S.O.L. Chair at the English/Spanish Secretariat meeting with Bishop Nevares on 02/24/2024. The Spanish S.O.L. meets every week by region. Jim lead discussion about meeting weekly by region. Regions might include Mt. Claret as the central area and the location the Zoom meeting would be generated from. Other locations might include the West Side, East Valley and Northern AZ area (Flagstaff or possibly Prescott). Jim proposed establishing teams in each regions to run the S.O.L. there. The importance of keeping the Zoom portion of S.O.L. was stressed. Jim will work on this idea going forward.

### **Pre-Cursillo Report: & Bart Blaylock**

- Bart connected with his Spanish Secretariat counter-part to see how they can work together and glean what information and good practices the Spanish Movement uses.
- Bart and Ted will work together to make sure all aspects of pre & post Cursillo have good informational brochures about the Movement.

### **3-Day Chair Report: Deborah Hernandez**

- May Men's Cursillo: Rector is Ted Cruz has his team in place. Forming a team in May is challenging.
- June Women's Cursillo: Still need some experienced team members.
- Deborah has created a new check list for the core and team formations. This is a "pre-list".
- Deborah sent Nick Kapanakis a list of possible co-rectors for Phoenix October Team.
- Deborah is looking for Rector for Flagstaff – Men's Weekend.
- Carmela has 2 co-rectors for Flagstaff - Women's Weekend.
- April 6<sup>th</sup> is the next Rector/Rectora Workshop at Mt. Claret.

### **Post Cursillo Report: Ted Cruz**

- Ted says he and Veronica have met and gone through his google docs.
- Ultreyas are set now at Miles Jesus and in Sun City. (dates to be added in)
- Ted likes the ideas of having Regional Ultreyas like the Spanish Community does. He hopes to set up a weekly Ultreya in a different region on a rotation basis. He is working on this.
- Ted shared a brochure from another Cursillo Movement that nicely outlines the weekend. Ted will forward copies.

### **Secretary's Report: Sharon Matson**

- Sharon reported that she is learning what she will need to do to support the secretariat, especially as Cecelia makes her exit from our Phoenix Movement. Items include the learning of the Data Base, possible ADMIN on Facebook, Google emails, etc. and as well as other areas, as we go through Cecelia's list of the duties she performs for us.

### **Spiritual Advisory's Report: Dc. Ernie Gonzales**

- Dcn. Ernie asked if we have a date for the next Diocesan Ultreya and who will be setting that up. Carmela will follow up on this with Shawnee.

Ted closed our meeting with prayer. Meeting was adjourned at 8:37pm

Minutes Respectfully Submitted,  
Sharon Matson, Secretary of Cursillo Secretariat.