

Secretariat minutes – October 8, 2024

Attendees: Deacon, Ernie Gonzales, Carmela Gonzalez, Sophie Bejarano, Jim Pompe, Deborah Hernandez, Ted Cruz, Sharon Matson

Absent: Bart Blaylock

Opening prayer: Carmela Gonzalez, The Leader's Prayer.

Meditation: led by Jim Pompe

Minutes Approval: Jim Pompe moved to approve the September minutes as submitted. Bejarano seconded, minutes approved.

Lay Director Report-Carmela Gonzalez:

Teen Center Lease update: Carmela said that Tom McGuire from Mount Claret will work on drafting a lease for our review. The monthly lease will start at \$3000. a month and will go up every year by 4%. Work does need to be done in the Teen Center. Carmela talked about adding a skylight, and removing two sets of solid doors (interior and exterior to the driveway) and adding two sets of glass doors to add natural light. In addition, we will need to purchase a refrigerator, ice machine tables chairs, office furniture and will also be responsible for the utility/electric bill for the team center. We will also need to form a committee to help with the planning of the renovations needed.

Carmela says that the plan is to show the community what we plan to do in the teen center at the November 2 Ultreya and invite the community to come and take a look.

It should be noted that currently there are no windows or natural light in the studio and Carmela said windows cannot be added. Carmela met with Joe Fairlie, Angela Fairlie and Geneva Keller to review this.

Angela Fairlie volunteered to be part of the facility committee. Tom is going to put together a proposal/lease for review.

Also mentioned that we need to have one person in charge of keeping the schedule for the team center use of rooms. This should fall to the secretary of the secretariat.

Lots of discussion about the teen center lease and general use of the facility ensued. Sharon asked about the cost per Cursillo weekend outside of the lease and asked for some hard number so we could compare the cost of the weekends and a lease versus the cost of Mr. Claret rental on Cursillo weekends as well renting rooms for meetings, SOL and Ultreyas throughout the year. She said that we need to know in advance, if we may use Mount Claret golf carts for transporting candidates to and from buildings and not just "think" we can do that as that may be another item to budget for. We also need to know in advance if we have permission to make the kind of changes we are talking about at the Teen Center. Further discussion transpired, we do not have enough information to make any decision yet

Next step, Tom will draft a lease for the secretariat to review.

Easy-tithe:

Has only 45 participants currently. Using Flocknote will be a more efficient way to communicate with and more cost-effective way to encourage members of the community to donate on a regular basis. Zelda is working on setting this up with Sophie.

New Business: Carmela proposed that we increase the Candidate Fees and Team Fees for Cursillo Weekends. Jim Pompe made a motion that we ask team to pay \$150 per weekend and candidates to pay \$180 per weekend. Deborah Hernandez seconded, the motion and it was approved.

Northern AZ Women's Weekend:

As of October 8, the Northern Arizona Women's Weekend was three candidates short of the "go ahead". If we do not get three more candidates, the bishop does not want us to hold the weekend. Jim asked if we break even on a weekend like this, and Sophie said we do not.

Update on aligning with the National Cursillo Movement:

No decision yet from Bishop Nevarez. Carmela said that if we align ourselves with National, they ask for a passing of that only, that there is no fee for team or candidate. There was much discussion about how we could effectively bring in funds to cover the weekend.

Secretariat Elections:

Carmela will draft an article encouraging Cursillistas to consider running for one of the four positions that will be vacated at the end of the year. The positions include the following: Lay Director, Treasurer, School of Leaders, Chairperson, and Three-Day Chairperson. The article will invite and encourage prayerful discernment for all Cursillistas to consider candidacy to fill these positions. This article will be pushed out into the community through Flock note and the website. It will also ask candidates to send in a short video introducing themselves, the position they wish to run for and why they would like to be considered.

Voting will begin on November 21 for two weeks, ending December 10, 2024. In this way, the new secretariat members can join us for the December secretariat meeting, and have time to meet with the exiting members of the secretariat for a smooth transition.

It was suggested that we send this information out through the parish so that they may contact their parishioners and to contact Manny Yrique to see if he can push this out through his Rosary group.

Treasurer's Report-Sophie Bejarano:

See separate Treasurer's Report for detail.

Sophie said she did pay the premium for Liberty Mutual Insurance for the year, but there may be room for adjustment. There was an 89% rate increase this year from last.

Beneficiary Disbursement Follow Up From National:

Update from the National Cursillo Movement regarding a beneficiary donation to the movement. National is getting ready to distribute the beneficiary disbursement that was mistakenly sent to National rather than to the Phoenix Cursillo Movement as instructed by the beneficiary in their disbursement instructions. This has taken a bit of time to straighten out but Sophie expects the disbursements soon. The total amount of the disbursement and the three detailed disbursement increments will be reflected in the Treasurers Report.

School of Leaders (SOL) Chairperson Report– Jim Pompe: Pre-Cursillo and Post-Cursillo chairpersons (Bart and Ted) will put together a School Of Leaders for the new October and November Cursillistas. Jim will send Zelda a flyer with this information to send out through Flocknote.

Pre-Cursillo Chairperson Report- Bart Blaylock: Bart was away for this meeting. Jim was able to confirm that the advertisement for Rosary Sunday was processed and sent over. Sharon will follow up with Bart to get a status on the Fall/4th quarter newsletter, "The Voice" as Bart graciously volunteered to coordinate our newsletter.

Three-Day Chairperson Report-Deborah Hernandez: Deb is looking for a Rector for the Men's May 2024 Cursillo Weekend and a Rectora for the Women's May 2025 weekend. She has confirmed a Rector and a Rectora for the November 2025 men and women women's weekends.

Deborah has ordered three Rector Guides in English, three in Spanish, and one Spanish Spiritual Director guide from National for our review. Bishop Nevares wants a copy of the Spanish books so he can review them. Carmela says that the Spanish movement does not really want to be part of National, so this is a way to review and pinpoint specific concerns.

Deb said National's Rector Guide has a number of appendix pages that are referenced to for use. Deb and Carmela have gone through and compared our current Rector(a) Handbook to the Rector Guide from the National Cursillo Movement.

Post-Cursillo Chairperson Report – Ted Cruz: Revive had to be postponed. Ted was disappointed to do this as he and his team were ready to go. We are looking for a future date to get this on the calendar and to be able to advertise through Flock note as well as our website and parish reps.

November 2, 2024 is a regular Diocesan Ultreya. Ted will prepare a flyer/informational sheet to be sent out through Flock note and to post on the website. As always, he will prepare the agenda, coordinate the hospitality, facilitate the ultra and invite a guest to give the fourth day talk.

Ted Cruz closed the meeting with prayer. Meeting was adjourned at 8:35 PM.

Respectfully Submitted,

Sharon Matson, Secretary of the English Secretariat-Cursillo Movement of Phoenix