

Diocese of Phoenix Cursillo Movement Secretariat Minutes
February 13, 2017

Members present: Ruben Trevizo, Marty Sprinzl, Nancy Kijewski, Sharon Matson, Brenda Hope, Brenda Halpain, Cecelia Dusold, Vince Johnson (by phone)

Spiritual Advisor: Absent

Guest(s): Bertie Chavez, Karen Zienta

Meeting opened at 6:40 pm with Leader's Prayer. Meditation and sharing was led by Ruben Trevizo.

January Minutes: Minutes read from previous meeting, motion to accept with minor correction by Nancy Kijewski, seconded by Brenda Halpain, motion carried.

Before the Committee Reports, a question was posed asking how the Secretariat and School of Leaders worked together. After much discussion we were reminded that we cannot "decide and announce" (quoting National instruction); issues are brought to School of Leaders and input from School of Leaders brought back to Secretariat for final decisions by the Secretariat.

Old Business
Committee Reports

Precursillo (Nancy Kijewski):

*Precursillo report attached; committee members are James and Pam Diaz, Suzanne Tamargo, Bruce and Debi Wiskirchen, and JP Minerella.

*Attachments to minutes: Precursillo Report, new application form with cosmetic revisions, Sponsor's information leaflet, current Parish Rep list.

*Clarifications regarding eligibility: Candidate should have received all sacraments of initiation including confirmation (by request of Bishop Nevares) and have no impediment to reception of Eucharist. Age limit is 21.

*Sponsor/parish rep workshops being planned for fall.

Three Day (Sharon Matson):

*Committee members are Beverly Arnold and Dean Dwyer.

*An evaluation is being developed to be distributed to team members at close of weekends.

*Guidelines for invitation to team: team members should be grouping and able to receive all sacraments.

*Rector/Rectoras should be able to choose Core, all must attend School of Leaders.

*Three Day Chair will work with Core before formation, make sure all weekends are consistent and any changes are applied.

*Cloistering of weekend and Exposition/Adoration: The Secretariat agreed and will recommend that teams be large enough to have someone praying at the tabernacle, whether exposed or not, over the weekend (as requested by Bishop Nevares). Sponsors and larger community will have list of all adoration chapels in Diocese for pledged visits. Candidates will be free to visit the tabernacle without concern of breaking the cloister. This is a change in tradition, not technique. Issue will be brought before the SOL. Motion to approve will be considered at Secretariat Meeting in March 2017.

*Palanca Chair: A volunteer is needed to fill this position. Palanca offering forms will be available at all School of Leaders and collected there. A form will also be added to the website to collect palanca. Our weekends are listed on the National Website which is also where we go to find requests for palanca for other diocese.

Postcursillo (Brenda Hope):

*Recent Ultreya at St. Paul's was well attended with new Cursillistas.

*Next Ultreyas: St. Thomas Aquinas, Friday, February 18 (6:00 pm); St. Helen, Saturday, February 25 (9:30 am after 8:30 mass);

*It was noted that there is an Ultreya at St. Agnes planned for March 11 at 9:30 am (after 8:30 am mass), room location to be determined.

*Plan to develop connection between Postcursillo, Precursillo and SOL

*Committee member Karen Zienta; need for committee members from all parts of valley, starting with five.

- *Work with Parish Reps to develop Parish Teams; get regular Ultreyas started on east side.
- *Attendance at Ultreyas by Cursillistas and non-Cursillistas is recorded; could be on database if lists are made available to Secretary.
- *A list of Spiritual Directors should be distributed to all who host Ultreyas.

Treasurer (Brenda Halpain):

- *Financial statements attached including statement of operations and a preliminary budget.
- *Upon breaking down expenses as a yearly leaseholder vs. paying for each weekend individually it was shown that being a lessee is less expensive right now than renting individual spaces for the weekends (as the contract stands).
- *Tax letters are being sent out for those who donated more than 200.00 in 2016.
- *Cena brings in approximately \$20,000.
- *\$40.00 from each team stipend is used for kitchen expense; discussion was held regarding asking future teams to once again ask for donations (other than monetary) during formation for food and kitchen needs.

School of Leaders (Marty Sprinzl):

- *Goal of School of Leaders (SOL) is to formulate the Apostolic Plan.
- *At the February 7th SOL (and at the upcoming Saturday, February 18 SOL) the Technique Presentation was from the book, *Whom Shall I Send* and the Doctrinal Presentation was an overview of what the Apostolic Plan should be. During the Work of the Committees, brainstorming was done for ideas to be addressed in the Apostolic Plan, using the National Apostolic Plan as a framework. This brainstorming will continue at the Saturday, February 18, SOL meeting.
- *Cloistering of weekend and Exposition/Adoration will be presented for SOL discussion at next meeting.
- *After *Whom Shall I Send* is completed, the *Leader's Manual* will be used for the Technique Presentation.
- *Brenda Halpain motioned to change the April SOL from April 15, 2017 (Holy Saturday) to April 22nd, 2017. Sharon Matson seconded, motion passed.
- *SOL on Tuesdays will now begin at 6:30 instead of 7:00 pm.

Secretary (Cecelia Dusold):

- *Report attached.
- *Committee members Jo-Ann Trevizo (newsletter editing), Larry Fallis (Database archive updating). Gordon Shirling agreed to help with questions about setting up new Website to the domain phoenixcursillo.com.
- *Website will include Calendar, Secretariat and Parish Rep Lists, Teams in formation, web form for palanca for Phoenix and other locations, Voice, Secretariat/School of Leaders summaries/minutes, tithing link, other community concerns, prayers for sick, 5th day, etc., other important links and ability to search for site generally.
- *Voice issued the first of each month including letters from Spiritual Advisor, Lay Director, SOL/Secretariat summaries and minutes, Tithing Info and articles from Chairs on different subjects each month.
- *Database: Looking into the cost of a mailed census to all on database. Continuing to go through old rosters to update database for archival purposes. Records have been updated going back 10 years from Rosters and applications. There are about 1700 emails of the almost 10,000 English language Cursillistas in the database.
- *Office: Emails for each secretariat position have been set up through our domain phoenixcursillo.com. These can be easily transferred as chairs leave at the end of their terms.

Cena Update: No one has stepped forward to lead this year's Cena and time is growing short. A final request will be made at the SOL on Feb. 18, 2017. Family friendly alternatives such as a Fiesta in the fall, Superbowl Party, Car raffle, etc., were discussed and also having some other kind of event on the day reserved for this year's Cena. These ideas will be discussed at School of Leaders. This led to the discussion of whether an event/social committee should be formed and under which Chair would that committee serve; discussion tabled to a future meeting.

New Business

Flagstaff Cursillo: Flagstaff should not be thought of as a separate Secretariat or movement but must be integrated into everything that is happening in Phoenix. Questions of how they would be included must be discussed.

Meeting closed with a prayer at 9:50 pm
Respectfully submitted, Cecelia Dusold

(Book with minutes available in the Cursillo office with all attachments)