

# Secretariat Meeting | MINUTES

Meeting date | time 10/9/2018 | 6:30pm | Meeting location Mt. Claret Retreat Center

Meeting called by	Ruben Trevizo, Lay Director	Attendees: Marty Sprinzl, Nancy Kijewski, Ruben Trevizo
Type of meeting	General Business	
Note taker	Nancy Kijewski	Joe Fairlee
Leader's Group Reunion	7:15-8:00 Leaders group reunion	

## AGENDA TOPIC: APPROVAL OF SEPTEMBER MINUTES | PRESENTER NANCY KIJEWSKI

The notetaker (Nancy Kijewski) was absent at the last meeting due to a death in the family. Nancy will see if either Brenda Hope or Brenda Halpain took notes.

## AGENDA TOPIC REPORTS OF THE COMMITTEES | PRESENTER CHAIRPERSON

### **Precursillo:** Nancy Kijewski

There are between 13-14 women's candidates with more time to accept applications. Applications continue to come in.

The parish rep/ sponsor's workshop will be tabled for the next Precursillo team. The last one was held in October, however the month of October is full with two Cursillos, the Regional Encounter, and elections. It will be suggested that the new chairperson look at organizing one of these as a first event.

Possible Nominees for precursillo: Nancy asked Bruce and Deb to stay as applications chair people for continuity. They agreed to consider this. They would be great Precursillo chair people, but it would be difficult to train someone new for the applications if they were also chair of Precursillo.

Nancy is approaching some possible nominees for the position of the Precursillo chairperson. She is in discussion with one couple. Both meet all requirements but are undecided if either one should run at this time.

The Region X meeting will be in October at the end of the month (Oct 26-28). The cost is \$45 for commuter fees. The SAW will be Thursday afternoon through Friday morning. The priests of our diocese have a retreat that weekend. The deacons will be invited by Deacon Trant.

### **Three Day Report:** Sharon Matson not present

Joe Fairlee reported on the men's weekend. The weekend went smoothly. There were no skits, and the posters were shared at the end of the evening as a recap. As reported by Joe, the recap was fun, the

sharing was very good. The recap was given in front of the kitchen which may be good practice for the clausura. Each individual shared. There were 4 tables of 3 candidates each with two team members per table. A couple of team members became ill on the weekend. The post clausura greeting occurred outside of the chapel which was a smooth process and kept the sanctuary reverent. The Candidates were lined up outside waiting for the 4<sup>th</sup> day to join them. Saturday dinner was nicer with china and Blessed Mother on a table with roses and candles. No ceremony upon entering the room. The thought was to have the kitchen mingle at tables, but by the time the kitchen was seated, the tables were full. Once the dinner was over, roses were offered to Mary for any pains or petitions of the day. Then everyone moved to the rosary at Tepeyac.

La Morenita- The sharing of the Blessed Mother picture has fallen out of habit. It will need to be written back into the script at the closing, so that we remember to pass her to the next team. This will be brought to the next three-day chair to address the ongoing palanca especially during the "off season".

**Postcursillo:** Brenda Hope not present

**School of Leaders:** Marty Sprinzl

Elections will be held at the next SOL. Nominations will be taken; the criteria will be checked against rosters for the Rediscovering Cursillo and SOL.

Marty will read the paragraph from the lay director about how the elections are to take place. The positions' descriptions will be read. We will accept nominations; if someone is there and declines, we will cross them off the list and continue. There will be two SOL dates of just nominations. Group reunion will continue as usual. On the second SOL we will read who has already been nominated. Vince Johnson is moving the Flagstaff SOL to 12/4 so they can be part of the final voting. The nominees will be asked to be at the Saturday meeting (11/17). They can be recorded at that meeting and then it will not be necessary to have the candidates at the second meeting if they cannot attend.

Elections will be 11/17/18 and 12/4/18. Flagstaff can email the results of their voting to Phx after viewing recordings of the candidates. The final vote will be on 12/4/18 hopefully by the end of the meeting. Will need to check with Sharon to see if she will hold her position one more year. We will need ballots and a non-secretariat member to count the ballots. Marty will contact someone to manage that.

Nominee topics for consideration were in the Voice for preparation for the 17<sup>th</sup> meeting. If a nominee can't be at the 17<sup>th</sup> it will be encouraged for them to record themselves and send it to Marty. The recordings will be kept to 5 minutes. Ruben will call the nominees and let them know they were put forward for a position.

**Treasurer's report:** Brenda Halpain not present

Marty: results of the weekend -18 stipends were collected of the 19 team members. About \$4500 collected from the total of team and candidates, plus 6 pledges from the weekend.

## **AGENDA TOPIC: FUTURE TOPICS**

Future Business: Sharon has suggested an end of the year gathering. When Sharon returns, we can discuss it with her.

December Secretariat meeting: It was suggested that we break out with successors and have time to pass off information and materials and answer questions.

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Closing prayer: Joe Fairlee

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**AGENDA TOPIC:FUTURE TOPICS**

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